

# Development Sub Committee



31 July 2023

<b>Title</b>	Terms of Reference for the proposed Commercial Assets Sub-Committee and existing Development Sub-Committee
<b>Purpose of the report</b>	To make a decision
<b>Report Author</b>	Coralie Holman, Group Head of Assets
<b>Ward(s) Affected</b>	All Wards
<b>Exempt</b>	No
<b>Exemption Reason</b>	
<b>Corporate Priority</b>	Economic Development, Community, Recovery
<b>Recommendations</b>	<b>Committee is asked to agree:</b> <ol style="list-style-type: none"><li><b>1. Terms of reference for the new Commercial Assets Sub-Committee as set out in this report; and</b></li><li><b>2. To make changes to the terms of reference to the Development Sub-Committee</b></li><li><b>3. To note that any constitutional changes required as a result of the recommendations in this report will be considered by the Standards Committee on 4<sup>th</sup> October 2023.</b></li></ol>
<b>Reason for Recommendation</b>	<b>To ensure the remit of each Sub-Committee is properly defined in terms of the purpose and structure of its role.</b>

## 1. Summary of the report

- 1.1 The Leader and Deputy Leader have expressed a desire to create a new sub-committee to consider commercial investment properties only. At the Corporate Policy & Resources Committee meeting on 17<sup>th</sup> July, agreement was obtained for the creation of the Sub committee. This agreement was subject to determination of the Terms of Reference (ToR) for the new sub committee and amendments needed to the ToR for the existing Development Sub Committee, being approved by the existing Development Sub Committee.
- 1.2 The attached draft ToRs have been prepared to reflect the roles of each of these committees, following approval in October 2023, by the Standards Committee and then at the Full Council meeting also in October this year.

## 2. Background

- 2.1 Following the issue of the Public Interest Report in December 2022, members have requested greater scrutiny over commercial investment assets.
- 2.2 The creation of a new sub-committee will solely determine matters relating to commercial assets, providing the forum for greater focus on these assets.

### **3. Key issues**

- 3.1 The suggested ToR for the new sub-committee are attached as Appendix A. Once the new sub committee is operational, changes will be required to the current ToR to the Development Sub-Committee to provide clarification and avoid duplication with the remit of the new Commercial Assets Sub-Committee (“CASC”) as shown at Appendix B.
- 3.2 The ToR of the new sub-committee and amendments to the terms of reference to the Development Sub-Committee will require changes to the Constitution.
- 3.3 Changes to the Council’s Constitution have to be considered by Standards Committee first before final approval by Council.
- 3.4 The Committee may also consider if the Development Sub-Committee should be given another name to better reflect the amended remit.

### **4. Options**

#### **Option 1**

- 4.1 Do nothing – make no changes to the current Development Sub-Committee.

#### **Option 2 (Recommended)**

- 4.2 Agree to adopt the terms of reference attached at Appendix A and agree to the changes to the terms of reference to Development Sub-Committee as shown at Appendix B.

### **5. Financial implications**

- 5.1 As the new sub committee has been approved in principle and this report relates solely to the ToR, there are no direct financial implications.

### **6. Procurement considerations**

- 6.1 There are none.

### **7. Legal considerations**

- 7.1 There are no direct legal implications however any changes to sub-committees will need to be reflected in the Constitution as noted in the report.

### **8. Other considerations**

- 8.1 None.

### **9. Timetable for implementation**

Changes to the Constitution to be considered by Standards Committee on 4<sup>th</sup> October 2023 with referral to Council on 19<sup>th</sup> October 2023. Meeting of the Independent Remuneration Panel to be confirmed.

### **10. Contact**

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**Background papers: There are none.**

**Appendices:**

Appendix A	<b>Terms of reference - Commercial Assets Sub-Committee</b>
Appendix B	<b>Amended terms of reference – Development Sub-Committee</b>